



Dear Volunteer,

Thank you for your participation in Happy Kids Childcare and School. We are excited about your desire to join our team as a volunteer. Below is a brief overview of the policies necessary for participation.

Please review the information below:

- Complete and return the Volunteer Application.
- The Supervisor or Volunteer Coordinator provides orientation; volunteers must attend orientation prior to volunteering.
- Volunteer needs to sign a DCF Volunteer Acknowledgement form if volunteering less than 10 hours per week. As a volunteer, you will not receive any form of payment or compensation such as money, free or reduced child care, or any other type of compensation for your time. As a volunteer, you will be under the constant supervision of a trained and screened staff person and may not be left alone or in charge of any group of children.
- If you volunteer 10 hours or more per month, or receive some form of compensation, you understand that you must submit background screening information in accordance with section 402.302(3), Florida Statutes, and complete the state mandated training requirements.
- Current Global Entry Identification may be used in lieu of a background screening.
- Volunteer must wear a name badge when in the school or in the community.
- All volunteers must sign in and sign out.
- Volunteer forms with hours logged and letter requests (if applicable) must be submitted to the Supervisor.
- Professional attire must be worn at Happy Kids Childcare & School in the office or in the community.

Happy Kids Childcare & School Volunteer Application

Name: _____ Today's Date: _____

Date of Birth: _____ Gender: _____

Full Address (include zip code):

Home Phone: _____ Cell Phone: _____

Work Phone: _____

E-Mail: _____

Facebook: _____ Twitter: _____

Instagram: _____

Profession: _____

Employer Name/ Address/Phone Number:

List your Hobbies:

Please check all areas you would like to volunteer:

_____ Classroom _____ Library _____ Computer Lab

_____ Events/Holiday Parties _____ Fundraising _____ Office

_____ Community Outreach _____ Food Service Support

Days & Times you can volunteer:

_____ Monday Time: _____

_____ Tuesday Time: _____

_____ Wednesday Time: _____

_____ Thursday Time: _____

_____ Friday Time: _____

Consent

I understand as a volunteer, that I am not an employee of Happy Kids Childcare & School. I understand and agree that I will not receive any monetary compensation or be eligible for any coverage under the Florida State Workers Compensation Laws.

I have carefully read the foregoing statement, understand its contents, and acknowledge that I am solely responsible for any expenses incurred as a result of any injury I might suffer while volunteering with the Happy Kids Childcare & School

Emergency Contact Name: _____

Relationship: _____ Phone: _____

Print Name: _____

Signature of Volunteer: _____

Date: _____

If you have any questions please contact info@happykids.org or call (305)864-6362

7118 Byron Ave., Miami Beach, Florida 33141